

WWW.
OTTERBEIN.
EDU

Otterbein University
1 South Grove Street
Westerville, OH 43081
(800)488-8144
www.otterbein.edu



OTTERBEIN
UNIVERSITY

INTERNATIONAL APPLICATION FOR ADMISSION

APPLICATION INSTRUCTIONS

We are pleased that you are interested in Otterbein University and look forward to receiving your application materials. Please follow the steps below and contact us if you have any questions.

ADMISSION APPLICATION DEADLINES

Early action-January 15: For those students wishing to receive priority scholarship consideration.

Regular decision-March 1

Applications received after March 1 will be considered on a space-available basis.

OBTAIN YOUR TRANSCRIPTS

You must request an official copy of your academic credentials (transcript or record of grades/marks) from the secondary school that you attended. Official copies of transcripts/records are also required from each institution you have attended since graduation from secondary school. The academic record should give a complete list of courses taken, the number of weeks and the number of hours per week in lecture and laboratory for each subject, and the marks received. Each record has to be officially translated into English if its original language is not English. Also, each copy should be accompanied by an interpretation in English of the grading system. In cases in which examination results or marks are not released to you, you should request that the proper school officials send the information directly to the Otterbein University Office of Admission.

If your educational system administers national or international exams in certain subject areas, you may send official results of these exams in lieu of transcripts. A copy of a secondary education certificate or proof of completion of secondary education will be needed. If your native language is not English, you must send an official report of a score of at least 523 on the paper-based TOEFL, 193 on the computer-based TOEFL, or a 69 on the Internet-based TOEFL. An official SAT or ACT score may also be accepted.

You can request that official test score reports be sent directly to Otterbein University by visiting:

TOEFL: www.toefl.org

SAT: www.collegeboard.org

ACT: www.act.org

If you have taken college-level coursework at an institution outside of the United States, you will need to submit a WES evaluation of the coursework. More information about this process can be found at www.wes.org.

GATHER YOUR PROOF OF FINANCIAL SUPPORT

Please send an official bank statement, an Affidavit of Support, and/or a sponsor's letter indicating that sufficient funds are on deposit or can be made available and will be used for your education.

GET AN INTERNATIONAL STUDENT ADVISOR'S REPORT, IF APPLICABLE

If you are transferring from another institution of higher education in the United States, an International Student Advisor's report is required in addition to the above credentials. You can find this report on

our website at http://www.otterbein.edu/admission/apply_international.asp

REVIEW THE MERIT-BASED SCHOLARSHIPS AVAILABLE TO INTERNATIONAL STUDENTS

When you apply for admission you will be considered for our merit-based scholarships. Scholarship information can be viewed at: <http://www.otterbein.edu/admission/international-scholarships.asp>

Please note that international students are not eligible for need-based financial aid.

APPLY TO OTTERBEIN UNIVERSITY AND MAIL MATERIALS

You may submit a paper application or apply online at: http://www.otterbein.edu/admission/international/intr_admission/internat_application.asp

When you submit your application, send a nonrefundable application fee of US \$30 in the form of a credit card payment or a certified check or bank draft made payable to Otterbein University, along with the above materials, to this address:

Office of Admission
Otterbein University
1 South Grove Street
Westerville, OH 43081-2006
USA

It may take at least three weeks for us to process your application. If you are accepted, it generally takes one month before you receive your acceptance letter and I-20 (after you submit all of your documents). It could take several months if you do not have all the necessary documents, so make sure you submit all of these materials. Keep in mind we do not accept copies, faxes, or unofficial academic records or bank statements. Unofficial copies of TOEFL, SAT or ACT score reports will not be accepted.

For your convenience, here is a checklist of the materials you will need to submit to Otterbein University in order for your application to be considered complete:

- Completed International Application for Admission.
- Completed Signature Page (if you apply for admission online).
- US \$30 application fee (You may pay this fee by credit card or by check or money order made payable to Otterbein University).
- Official financial support documentation.
- Official secondary school transcripts.
- Official TOEFL, SAT or ACT score report(s).
- Official transcripts from any coursework done after graduation from secondary school (If you have completed college-level coursework outside of the United States, you will need to have a WES evaluation submitted to Otterbein. Information about this process can be found at www.wes.org.)
- Get an International Student Advisor's Report if you are currently attending a U.S. academic institution (either secondary or post-secondary).

Otterbein is also a member of the Common Application. For more information or to apply, please visit www.commonapp.org.

All materials must be complete and must be received by the Office of Admission before your application for admission can be processed.

PROGRAMS OF STUDY

Please refer to the list of majors and indicate your first and second choice for your intended program of study. If you have not yet decided on a major area of interest, please write "undecided" on the line as your first choice. Also, rank the same two academic areas on the appropriate lines.

FAMILY INFORMATION

Please provide the appropriate information. The family information requested is not used for evaluation for admission, but does help the University establish and maintain important information about you and your family in your permanent record.

FINANCIAL AID

Otterbein University scholarships, talent awards and other merit-based aid are not contingent upon filing financial aid forms; you will be notified of any scholarship eligibility and procedures at the time of acceptance to Otterbein University.

**Otterbein University scholarships, talent awards and other merit-based aid are not contingent upon filing financial aid forms; you will be notified of any scholarship eligibility and procedures at the time of acceptance to Otterbein University.*

NONDISCRIMINATION POLICY

Otterbein University does not discriminate on the basis of sex, race, creed, gender, sexual orientation, age, political affiliation, national origin or disabling condition in admission of students, education policies, financial aid and scholarships, housing, athletics, employment or other activities. Inquiries regarding compliance with federal nondiscrimination regulations may be directed to the Director of Human Resources.

DISABILITY SERVICES

Applicants with any disability who may require special assistance are urged to contact our Disability Services Coordinator in the Academic Support Center. Support Services and accommodations are coordinated through this office.

APPLICATION FEE: \$30

QUESTIONS? Please contact:

Office of Admission
Otterbein University
1 South Grove Street
Westerville, OH 43081
USA

UOtterB@otterbein.Edu
www.Otterbein.Edu

APPLICATION STATUS

STUDENT CLASSIFICATION

- First-time Freshman
- Early Admit Student
- Transfer Student
- Returning Student

TERM YOU WISH TO ENTER

- Fall
- Spring
- Summer
- Applying for: Early Action Regular Decision

Year _____

From what source did you receive this application? _____

PERSONAL DATA

FIRST NAME _____ PREFERRED NAME _____ MIDDLE OR MAIDEN NAME _____ LAST NAME _____

STREET ADDRESS _____ CITY _____

STATE _____ ZIP CODE _____ NATION _____

DATE OF BIRTH _____ E-MAIL ADDRESS _____

HOME TELEPHONE NUMBER _____ INTERNATIONAL ACCESS PHONE NUMBER _____

CELL PHONE NUMBER _____ INTERNATIONAL ACCESS _____

Preferred Method of Contact: Cell Phone Home Phone E-mail Are you: Female Male Single Married

INTERNATIONAL INFORMATION

VISA TYPE _____ VISA NUMBER _____

VISA ISSUE DATE _____ VISA EXPIRATION DATE _____

CITIZENSHIP COUNTRY _____

BIRTH COUNTRY _____ FIRST LANGUAGE _____

FAMILY INFORMATION

NAME OF: FATHER /HUSBAND /GUARDIAN _____ LIVING DECEASED

OCCUPATION _____ FIRM/COMPANY _____ WORK TELEPHONE NUMBER _____

HOME TELEPHONE NUMBER _____ EMAIL ADDRESS _____

HOME ADDRESS (IF DIFFERENT FROM YOURS) _____

CITY _____ STATE _____ ZIP _____

COLLEGE (IF ANY) _____ DEGREE _____ YEAR _____

GRADUATE SCHOOL (IF ANY) _____ DEGREE _____ YEAR _____

NAME OF: MOTHER /WIFE /GUARDIAN _____ LIVING DECEASED

OCCUPATION _____ FIRM/COMPANY _____ WORK TELEPHONE NUMBER _____

HOME TELEPHONE NUMBER _____ EMAIL ADDRESS _____

HOME ADDRESS (IF DIFFERENT FROM YOURS) _____

CITY _____ STATE _____ ZIP _____

COLLEGE (IF ANY) _____ DEGREE _____ YEAR _____

GRADUATE SCHOOL (IF ANY) _____ DEGREE _____ YEAR _____

Is English the most frequently language spoken at home? Yes No

If no, please list other language spoken at home _____

Years of formal study of English _____ Years of instruction through English _____

Please indicate on the lines below your intended major(s) at Otterbein in the order of preference. Please rank these same two majors in order of preference on the grid below.

① _____

② _____

- | | |
|--|---|
| <input type="checkbox"/> Accounting/Public Accounting | <input type="checkbox"/> Health Promotion & Fitness |
| <input type="checkbox"/> Actuarial Science | <input type="checkbox"/> History |
| <input type="checkbox"/> Allied Health Sciences | <input type="checkbox"/> History Education (TL) |
| <input type="checkbox"/> Art** | <input type="checkbox"/> Human Resources Management |
| <input type="checkbox"/> Art Education (TL)** | <input type="checkbox"/> Individualized Degree |
| <input type="checkbox"/> Athletic Training | <input type="checkbox"/> International Business & Management |
| <input type="checkbox"/> Biochemistry & Molecular Biology | <input type="checkbox"/> Journalism & Media Communication |
| <input type="checkbox"/> Biology | <input type="checkbox"/> Management |
| <input type="checkbox"/> Biology Education (TL) | <input type="checkbox"/> Marketing |
| <input type="checkbox"/> Biology – Pre-Professional Health Sciences | <input type="checkbox"/> Mathematics – General |
| Pre-Dentistry | <input type="checkbox"/> Mathematics Education (TL) |
| Pre-Medicine | <input type="checkbox"/> Middle Childhood Education (BSE) |
| Pre-Optometry | <input type="checkbox"/> Music (BA)* |
| Pre-Veterinary Medicine | <input type="checkbox"/> Music & Business (BA)* |
| <input type="checkbox"/> Broadcasting (Journalism & Media Communication) | <input type="checkbox"/> Music Education (BME)* |
| <input type="checkbox"/> Business Administration | <input type="checkbox"/> Music Performance (BMUS)* |
| <input type="checkbox"/> Chemistry | <input type="checkbox"/> Musical Theatre (BFA)* |
| <input type="checkbox"/> Chemistry – Pre-Professional Health Studies | <input type="checkbox"/> Nursing (BSN) |
| Pre-Dentistry | <input type="checkbox"/> Philosophy |
| Pre-Medicine | <input type="checkbox"/> Physics/Astronomy |
| Pre-Optometry | <input type="checkbox"/> Political Science |
| Pre-Pharmacy | <input type="checkbox"/> Pre-Law (Political Science) |
| Pre-Veterinary Medicine | <input type="checkbox"/> Pre-Physical Therapy (Allied Health) |
| <input type="checkbox"/> Communication Studies | <input type="checkbox"/> Psychology |
| <input type="checkbox"/> Computer Science | <input type="checkbox"/> Public Administration |
| <input type="checkbox"/> Criminology (Sociology) | <input type="checkbox"/> Public Relations |
| <input type="checkbox"/> Dance (Minor)* | <input type="checkbox"/> Religion |
| <input type="checkbox"/> Early Childhood Education (BSE) | <input type="checkbox"/> Sociology |
| <input type="checkbox"/> Economics | <input type="checkbox"/> Spanish & Latin American Studies |
| <input type="checkbox"/> Engineering (Dual Degree) | <input type="checkbox"/> Spanish Education (TL) |
| <input type="checkbox"/> English – Language Arts Education (TL) | <input type="checkbox"/> Sport Management |
| <input type="checkbox"/> English – Literary Studies | <input type="checkbox"/> Theatre – Acting (BFA)* |
| <input type="checkbox"/> English – Creative Writing | <input type="checkbox"/> Theatre – Design & Technology (BFA)** |
| <input type="checkbox"/> Environmental Science | <input type="checkbox"/> Theatre – Musical Theatre (BFA)* |
| <input type="checkbox"/> Equine Business Management | <input type="checkbox"/> Theatre – Musical Theatre & Dance (BFA)* |
| <input type="checkbox"/> Equine Veterinary Technology | <input type="checkbox"/> Theatre – Management (BA)*** |
| <input type="checkbox"/> Equine Pre-Vet/Pre-Grad | <input type="checkbox"/> Undecided/Undeclared |
| <input type="checkbox"/> Finance | <input type="checkbox"/> Other |
| <input type="checkbox"/> Global Studies | |
| <input type="checkbox"/> Health Education | |
| <input type="checkbox"/> Health & Physical Education (TL) | |

INTEREST AT OTTERBEIN

Have you previously attended Otterbein? Yes No

Have you previously applied to Otterbein? Yes No

How did you hear about Otterbein?

COLLEGE INVOLVEMENT

For those students wishing to audition for the Music Department or Music Participation Grants, on which instrument(s) and/or in what voice range are you planning on auditioning?

Please indicate any athletic programs that you intend to try out for during your time at Otterbein:

MUSIC

- | | |
|---|---|
| <input type="checkbox"/> Flute/Piccolo | <input type="checkbox"/> Tenor |
| <input type="checkbox"/> Clarinet/Bass Clarinet | <input type="checkbox"/> Bass |
| <input type="checkbox"/> Oboe | <input type="checkbox"/> Piano |
| <input type="checkbox"/> Bassoon | <input type="checkbox"/> Organ |
| <input type="checkbox"/> Saxophone | <input type="checkbox"/> Violin |
| <input type="checkbox"/> French Horn/Marching Horns | <input type="checkbox"/> Viola |
| <input type="checkbox"/> Trumpet/Cornet | <input type="checkbox"/> Cello |
| <input type="checkbox"/> Trombone | <input type="checkbox"/> String Bass/Electric Guitar |
| <input type="checkbox"/> Baritone/Euphonium | <input type="checkbox"/> Classical Guitar/Electric Guitar |
| <input type="checkbox"/> Tuba/Sousaphone | <input type="checkbox"/> Flag Corps/Silks/Color Guard |
| <input type="checkbox"/> Percussion/Mallets/Set | <input type="checkbox"/> Drill Team |
| <input type="checkbox"/> Soprano | <input type="checkbox"/> Drum Major/Field Commander |
| <input type="checkbox"/> Alto | <input type="checkbox"/> Majorette Featured Twirler |

VARSITY SPORTS

- Baseball
- Basketball
- Cross Country
- Football
- Golf
- Lacrosse
- Soccer
- Softball
- Tennis
- Track
- Volleyball

Are you interested in the Honors Program? Yes No

Do you plan to audition for a Music Participation talent award (for non-Music majors)? Yes No

Do you plan to audition for the Dance minor? Yes No

FINANCIAL AID

You are required to certify that you will have sufficient funds available for your expenses for each year of study. You should submit a letter from your parents or sponsor, an Affidavit of Support, and/or an original certified bank statement indicating that sufficient funds are on deposit or can be made available and will be used for your education. It is recommended that you make copies of these papers to use when you apply for a U.S. visa.

Indicate the sources (personal savings, parent, government, other sponsors) and amount of money available each year for living and educational expenses.

NAME OF SOURCE	ADDRESS	RELATIONSHIP	TYPE (SAVINGS, PARENT, GOVT SPONSOR, ETC)	AMOUNT (US \$)

DISCIPLINARY HISTORY

Have you ever been convicted of a felony or are any charges currently pending? Yes No

Have you been responsible for a disciplinary violation at any educational institution you have attended from 9th grade forward? Yes No

If you answered yes to either or both questions, please attach a separate sheet of paper that gives the approximate date of each incident, explains the circumstances, and reflects on what you learned from the experience.

REQUIRED ESSAY

Please write an essay (250 words minimum) on a topic of your choice on one of the options listed below, and attach it to your application before submission. Please indicate your topic by checking the appropriate box. This personal essay helps us become acquainted with you as a person and student, apart from courses, grades, test scores, and other objective data. It will also demonstrate your ability to organize your thoughts and express yourself.

- 1 Evaluate a significant experience, achievement, risk you have taken, or ethical dilemma you have faced and its impact on you.
- 2 Discuss some issue of personal, local, national, or international concern and its importance to you.
- 3 Indicate a person who has had a significant influence on you, and describe that influence.
- 4 Describe a character in fiction, a historical figure, or a creative work (as in art, music, science, etc.) that has had an influence on you, and explain that influence.
- 5 A range of academic interests, personal perspectives, and life experiences adds much to the educational mix. Given your personal background, describe an experience that illustrates what you would bring to the diversity in a college community, or an encounter that demonstrated the importance of diversity to you.
- 6 "The world will face many challenges over the next twenty years, especially related to science and technology. Which of these changes seem the most compelling to you and how do plan to help meet it?" (This essay question must be used in order to be considered for the Cardinal Science Scholars Award. For Chemistry, Biochemistry & Molecular Biology, Physics, and Engineering majors only.)
- 7 Topic of your choice.

CURRENT STATUS

If you are currently not attending a school, please describe your activities since you were last enrolled (example: work, travel, etc.)

.....

.....

.....

.....

.....

PERSONAL STATEMENT

Please write a 200 to 400 word essay about yourself and your educational goals. You may attach other sheets as necessary.

I hereby apply for admission to Otterbein University, and acknowledge that all the information in this application is complete, accurate, and honestly presented to the best of my knowledge.

SIGNATURE OF APPLICANT

DATE

Please enclose any additional information you may deem necessary for your admission to Otterbein University. Pictures are optional. For questions, please call 614.823.1500.

Otterbein University does not discriminate on the basis of sex, race, creed, gender, sexual orientation, age, political affiliation, national origin, or disabling condition in admission of students, education policies, financial aid and scholarships, housing, athletics, employment or other activities.

SUBMIT YOUR APPLICATION FEE AND COMPLETED APPLICATION AND MAIL TO:



**Office of Admission
1 South Grove Street
Westerville, Oh 43081-2006**