



Registration Permission Form for Undergraduate Independent Study (390), Internship (490) or Distinction Research (390)

This form must be completed and returned in person *by the student* to the Office of the Registrar no later than the date shown below. Otherwise, the form is void.

Summer Session course due by	1 st Thursday of <u>Full</u> Summer Session
Winter Quarter course due by	1 st Thursday of quarter
Autumn Quarter course due by	1 st Thursday of quarter
Spring Quarter course due by	1 st Thursday of quarter

Independent Study, Internships and Distinction Research must be added to a student's schedule no later than the 1st Thursday of the quarter – the same as any other course added to a schedule.

Note: A maximum of 15 hours may be taken as independent study (390 course number) during a student's undergraduate career. Of that 15, no more than 10 may be taken in the major or minor. The hours for Distinction Research are excluded from these restrictions. Students are required to self-monitor the independent study hours they accumulate and not exceed the 10/15 hour restrictions. Excesses will be noted by the Registrar's Office at the time the student makes application for his or her degree. At that point, excesses may severely jeopardize graduation requirements.

Name of Student _____ Student ID # _____

Signature of Student _____ Date ____/____/____

Quarter course to be taken: Summer 20____ Autumn 20____ Winter 20____ Spring 20____

Course Type: Independent Study (390) Internship (490) Distinction Research (390)

Title of 390 Independent Study _____
(titles for Internships and Distinction Research not needed)

If this is a 390 and is a repeat of an actual course, indicate the course # _____

For 490 Internship, course will be letter graded pass/fail graded

(If you are using the internship to fulfill the Senior Year Experience requirement, you must register for a minimum of 10 hours of 490 internship *plus* SYE 490, the 2-hour Internship Seminar, all in the same term. This blue form is not needed to register for the 2-hour seminar -- you must register for it through the normal add/drop process.)

Credit Hours _____ Course ID (ACCT, ART, etc.) _____

Signature of Instructor Providing Grade _____ Date ____/____/____

Printed Name of Instructor Providing Grade _____

Signature of Department Chairperson _____ Date ____/____/____

REGISTRAR'S USE ONLY

Received by _____ Date ____/____/____ CRN _____

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| <ul style="list-style-type: none"> <input type="radio"/> If 490 is pass/fail, entered PF in Grade Mode field of SSASECT <input type="radio"/> Made sure "Voice Response and Self-Service Available" is un-checked on SSASECT | <ul style="list-style-type: none"> <input type="radio"/> Entered section # in Course ID field above <input type="radio"/> Entered on student's schedule <input type="radio"/> For 390 repeat, gave to CD to code |
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