

NAXOS MUSIC LIBRARY

User Guide for Instructors

March 2006

From the World's Leading Classical Label...

Naxos Music Library - Microsoft Internet Explorer

File Edit View Favorites Tools Help

Address http://www.naxosmusiclibrary.com/default.asp?page_name=S_contentQuery&label=classical%20music&genre=&char=R#

Google Search

NAXOS MUSIC LIBRARY NAXOS RECORDINGS WIN FOUR GRAMMY AWARDS

English My Account

Welcome Trial Users
Your subscription will expire on December 31, 2006
You MUST **LOG OUT** after using the service

Browse / Search Advanced Search New Releases Repertoire Highlights Playlist Text Resources User Instructions FAQ

Genres

- Classical Music
- Jazz Contemporary
- World / Folk
- New Age
- Chinese Music
- Pop and Rock

Categories

- Ballet
- Chamber Music
- Choral
- Composers
- Concertos
- Educational
- Film Music
- Instrumental
- Musicals
- Opera / Operetta
- Orchestral
- TV Music
- Vocal
- Collections

Junior Section

- The Story of Classical Music
- Music for Kids

Keyword Search

Enter Keyword, Disc or Composition title, Composer or Artist.

Search

To view/listen to the albums in the search results, please do not block the pop-up for the Naxos Music Library or press the Ctrl key while clicking on the albums.

8.550466 RACHMANINOV: 13 Preludes, Op. 32 / KREISLER: Liebesleid and Liebesfreud (arr. S. Rachmaninov)

SERGEI RACHMANINOV
13 Preludes, Op. 32

- 01. No. 1 in C major: Allegro vivace 01:19
- 02. No. 2 in B flat minor: Allegretto 04:10
- 03. No. 3 in E major: Allegro vivace 03:02
- 04. No. 4 in E minor: Allegro con brio 05:56
- 05. No. 5 in G major: Moderato 03:23
- 06. No. 6 in F minor: Allegro appassionato 01:30
- 07. No. 7 in F major: Moderato 02:56
- 08. No. 8 in A minor: Vivo 01:46
- 09. No. 9 in A major: Allegro moderato 03:01
- 10. No. 10 in B minor: Lento 07:27

Select All
Play Selections
Add to Playlist
Select Sound Quality
CD Near CD FM
About this Recording

The World's Leading Online Music Library!

Introduction and Table of Contents

This User Guide is sent to your institution upon your subscription to Naxos Music Library. Designed to help you learn how to use our service, this guide consists of tips and tools that will help you make the most of your institution's Naxos Music Library (NML) subscription.

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1. What is Naxos Music Library?
2. Searching for Music
3. Listening to Music
4. Creating Playlists for Suggested Listening
5. Help and Troubleshooting

1. What is Naxos Music Library?

Naxos Music Library is the world's largest Classical music listening service designed for students, instructors and patrons of public and academic libraries. Our collection of over 130,000 tracks of music is continually expanded, not only from our own label with all of our new releases, but from other leading independent labels, benchmarked against the collection development suggestions outlined in the Music Library Association's *A Basic Music Library*. With both simple and advanced searching, common (non-proprietary) software requirements, and extensive background information such as complete liner notes, Naxos Music Library will be a pleasure for all to use, regardless of prior music and/or technical knowledge.

What do I need to access it?

The tables below show the additional basic minimum system requirements for both PC and Apple Macintosh platforms

Wintel	
Platform	Microsoft Windows 98SE, 2000 or XP
Browser	Internet Explorer 6.0 or higher, Mozilla 1.7.1, Opera 7.53, Netscape 7.1 or higher

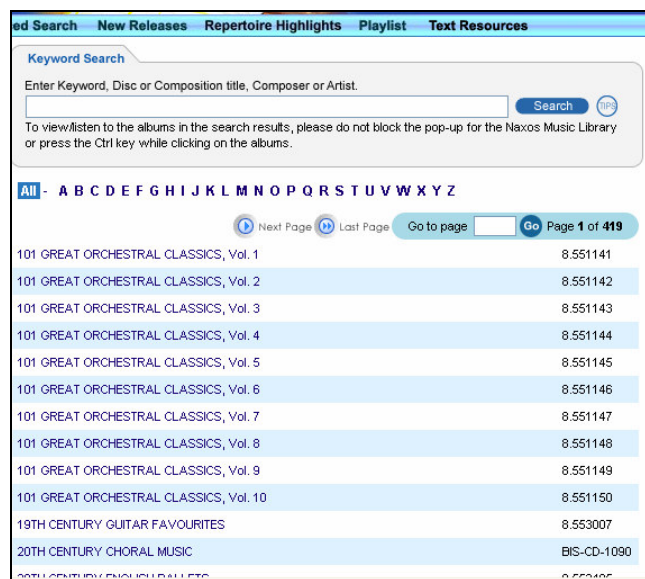
Music Playback	Microsoft Windows Media Player 9 or 10
Settings	Cookies Allowed (This is crucial. Please see the “NML Cookie Settings” and “Cookie Screenshots” documents for specific instructions); Sound setting = No Sound; Privacy = Medium

MAC	
Platform	Apple OS 8.6 or higher
Browser	Internet Explorer 5.2 (or higher), Mozilla 1.7, Safari 1.0, Opera 7.53 or Netscape 7.1
Music Playback	Microsoft Windows Media Player 7.1 or higher
Settings	Cookies Allowed (This is crucial. Please see the “NML Cookie Settings” and “Cookie Screenshots” documents for specific instructions); Sound setting = No Sound; Privacy = Medium

2. Searching for Music

There are three simple ways to find the music you are looking for on Naxos Music Library.

The first is the **Browse/Search**. This allows you to browse an alphabetical listing of CDs by genre and category of Classical music.



There are several ways to use the Browse/Search function:

1. You can browse the entire library by genre, from A-Z.
2. You can browse the Classical genre by category [shown in the left-hand column] and letter of the alphabet [shown below the upper toolbar]. If you're looking for a work in a specific category, this may be faster than using Advanced Search.
3. You can search by composer. For example, choose "Composers" in the category column on the left and click on the letter that begins the composer's last name. Then, choose the composition you're looking for from the discography, as shown below (The discography is directly below the biography).

All - A B C D E F G H I J K L **M** N O P Q R S T U V W X Y Z

M

- Ma, Sicong (1912-1987)
- MacDowell, Edward (1860-1908)
- Machaut, Guillaume de (1300-1377)
- MacMillan, Ernest (1893-1973)
- MacMillan, James (1959-)
- Madetoja, Leevi (1887-1947)
- Maes, Jef (1905-1996)
- Magnard, Alberic (1865-1914)
- Mahler, Gustav (1860-1911)
- Malipiero, Gian Francesco (1882-1973)
- Mancini, Henry (1924-1994)
- Manfredini, Francesco Onofrio (1684-1762)
- Marais, Marin (1656-1728)
- Marcello, Alessandro (1669-1747)
- Marcello, Benedetto (1686-1739)
- Markevitch, Igor (1912-1983)
- Marschner, Heinrich August (1795-1861)
- Martin, Frank (1890-1974)
- Martinez-Sobral, Manuel (1879-1946)
- Martnu, Bohuslav (1890-1959)
- Mascagni, Pietro (1863-1945)
- Mason, William (1829-1908)
- Messner, Jules (1842-1912)

Wolfgang Amadeus Mozart (1756-1791)

The youngest child and only surviving son of Leopold Mozart, Wolfgang Amadeus was born in Salzburg in 1756, the year of publication of his father's influential treatise on violin-playing. He showed early precocity both as a keyboard-player and violinist, and soon turned his hand to composition. His obvious gifts were developed under his father's tutelage, with those of his elder sister, and the family, through the indulgence of their then patron, the Archbishop of Salzburg, was able to travel abroad, specifically, between 1763 and 1766, to Paris and to London. A series of other journeys followed, with important operatic commissions in Italy between 1771 and 1773. The following period proved disappointing to both father and son, as the young Mozart grew to manhood, irked by the lack of opportunity and lack of appreciation of his gifts in Salzburg, where a new Archbishop proved less sympathetic. A visit to Munich, Mannheim and Paris in 1777 and 1778 brought no substantial offer of other employment and by early 1779 Mozart was reinstated in Salzburg, now as court organist. Early in 1781 he had a commissioned opera, Idomeneo, staged in Munich for the Elector of Bavaria and dissatisfaction after being summoned to attend his patron the Archbishop in Vienna led to his dismissal. Mozart spent the last ten years of his life in precarious independence in Vienna, his material situation not improved by a marriage imprudent for one in his circumstances. Initial success with German and then Italian opera and series of subscription concerts were followed by financial difficulties. In 1791 things seemed to have taken a turn for the better, in spite of the lack of interest of the successor to the Emperor Joseph II, who had died in 1790. In

The second way to find music is to use our **Advanced Search**:

Navigate to the "Advanced Search" page using the top toolbar. You may enter information into as few or as many fields as you like on this page, and the default search is to a Boolean "and." If you are not sure how to spell a composer or artist name, just click the magnifying glass next to the box for complete alphabetical listings, and then just click the item you want and it will populate the field for you. After you have entered the desired criteria, click the "search now"

The Advanced Search includes a number of fairly obvious fields like "Composer/Arranger/Lyricist", but you can also search by countries, years composed and moods/scenarios. Patrons searching for German music of the Romantic period, for example, could type "Germany" in the "Country" field and "Romantic" in the "Period" field to pull up a list of music that fits those categories. One could also search for all the piano music composed in France between 1850 and 1920 by entering "Piano" in the "Instrument" field, "France" in the "Country" field and "1850"

and “1920” in the “From” and “To” of the “Year Composed” field. A patron who is looking for music that reflects a certain emotion or situation can use the “Moods and Scenarios” field to create a track listing.

Advanced Search is recommended when looking for excerpts from complete works [arias from operas, individual works from larger cycles, etc...].

The screenshot displays the search interface with three main sections:

- Keyword Search:** A text input field with the prompt "Enter Keyword, Disc or Composition title, Composer or Artist." Below it is a note: "To view/listen to the albums in the search results, please do not block the pop-up for the Naxos Music Library or press the Ctrl key while clicking on the albums."
- Catalogue No.:** A text input field with the prompt "Enter Catalogue No."
- Advanced Search:** A section titled "Which Fields to Complete" with the instruction: "You don't have to complete all fields. You may complete as many fields as you wish. The more specific the search results will be." It contains nine numbered fields:
 - Composer / Arranger / Lyricist
 - Artists (Soloist / Conductor)
 - Performing Group (Choir / Ensemble / Orchestra)
 - Genre and Music Categories
 - Instrument
 - Period
 - Country
 - Year Composed (with "From" and "To" sub-fields)
 - Moods and Scenarios

At the bottom of the Advanced Search section, there is a legend: "🔍 = browse and select recommended criteria" and "ARC world music titles are searchable by Catalogue No., 2 Artist (Soloists), and Keyword Search where you enter CD title or track title."

The search results will come up alphabetically by repertoire. If, for example, you want to search for a comical piece, enter “comical” in the “Moods and Scenarios” field. This will bring up a complete listing of all of the CDs that include comical works.

The second way to find music is to use our **Keyword Search**:

The keyword search can be found at the top of the Browse/Search page or the Advanced Search page. To use the Keyword Search, just enter the keyword(s) into the search box and click “search.” This is a good search to use if you are looking for a specific album or repertoire title.

3. Listening to Music

Listening to music is the major reason you subscribed to Naxos Music Library. The process for listening to music is very simple:

When you find the music you want to listen to, click the CD link. It will open in a new window with the track listing and CD cover art. At this point you may select just a few

of the tracks by clicking the individual boxes or you may play the entire CD by clicking "Select All Tracks," located underneath the album artwork. Then, click "Play Selections," and the player will open below the CD cover art. This is a standard Windows Media Player, with no proprietary software to load. The music will automatically load and play.

The player allows you to navigate within a piece by clicking along the status bar of the media player window. Simply move the status bar (the bar that shows how far along a piece is) to the point where you would like the music to play - useful for when you want to listen to a particular development section or chord sequence again.

While listening, you may also read the liner notes by clicking on "About this Recording".

Naxos Music Library has a default streaming speed of 64K. This is known as "near CD" quality and works fine for people logging in on a broadband connection. Some people might log-in from home on dial-up connections. Most dial-ups are at 56K, so streaming at 64K would cause a great deal of buffering and interruptions to the music, and it would be nearly impossible for them to use any other internet pages. For that reason we have a 20K service available as well.

Selecting / Changing Sound Quality

Above the player itself there are three sound-quality tabs labeled "CD", "Near CD" and "FM". Directly above this, there is a tab that says "Select sound quality". **To select sound quality:**

- 1) Open the page for the CD that you would like to hear.
- 2) Select either "CD", "Near CD", or "FM".
- 3) Select the tracks you want to play and click "Play Selections".

To change sound quality while streaming music:

- 1) Stop the music using the Windows Media Player controls.
- 2) Click the desired sound quality tab, which will turn red.
- 3) Click "Play Selections" in the bar **above the player**.

Clicking the "Play" [▶] icon in the Windows Media Player box will **not** make the change.

The new setting will remain in place on a user's computer until the end of his/her session, no matter what other music is selected, unless he/she changes it back to the original setting.

4. Building Playlists

NML has a playlist function to enable instructors to create lists of suggested listening for students. Students cannot create or edit playlists; only instructors can use this function.

Each institution will receive a special log-in for its instructors. This log-in gives access to create and edit playlists, and may be distributed at the administrator's discretion. Normal users who come through the standard URL do not see the option of creating and editing playlists; however, they can access the playlists to listen to the music.

To create playlists, the instructor simply finds the music he/she looking for, opens the CD page, clicks the desired tracks, and clicks "Add to playlist". The new window that opens will contain a prompt to either add the tracks to an existing playlist (by selecting the playlist from a drop-down menu), or to create a new one (by entering a new playlist name in the space provided). To edit a playlist, the instructor can click on the "Playlist" link (located in the top menu bar) and choose a playlist he/she wants to edit. The Playlist page is shown in the screenshot below.

Now Playing: 022005		
Track No.	Title	Time
<input checked="" type="checkbox"/> 1.	SMETANA: The Bartered Bride - a. Overture b. Polka c. Furiant d. Dance of the Comedians	18:56
<input checked="" type="checkbox"/> 2.	WIENIAWSKI: Violin Concerto No. 2 in D minor, Op. 22 - I. Allegro moderato	12:01
<input checked="" type="checkbox"/> 3.	WIENIAWSKI: Violin Concerto No. 2 in D minor, Op. 22 - II. Romance: Andante non troppo	04:44
<input checked="" type="checkbox"/> 4.	WIENIAWSKI: Violin Concerto No. 2 in D minor, Op. 22 - III. Allegro con fuoco: Allegro moderato	06:15
<input checked="" type="checkbox"/> 5.	DVORAK: The Noon Witch (Die Mittagshexe / La fee de midi), Op. 108 - The Noon Witch, Op. 108	13:07
<input checked="" type="checkbox"/> 6.	JANACEK: Sinfonietta - Allegretto	02:12
<input checked="" type="checkbox"/> 7.	JANACEK: Sinfonietta - Andante	05:41
<input checked="" type="checkbox"/> 8.	JANACEK: Sinfonietta - Moderato	04:57
<input checked="" type="checkbox"/> 9.	JANACEK: Sinfonietta - Allegretto	02:39
<input checked="" type="checkbox"/> 10.	JANACEK: Sinfonietta - Allegro	06:35
<input checked="" type="checkbox"/> 11.	KHAI: Cung Dan Dat Nuoc (Melody of the Country)	04:43
<input checked="" type="checkbox"/> 12.	TRADITIONAL: Nho'em (I Miss You)	03:12
<input checked="" type="checkbox"/> 13.	TRADITIONAL: Dang Dan, Mua Dao, Doc Canh (Medley of Buddhist Percussion Music)	03:56
<input checked="" type="checkbox"/> 14.	TRADITIONAL: Dang Dan, Mua Dao, Doc Canh (Medley of Buddhist Percussion Music)	03:56
<input checked="" type="checkbox"/> 15.	TRADITIONAL: Luu Thuy, Kim Tien, Xuan Phong, Long Ho (Running Water, Currency, Spring Wind, Dragon Tiger)	02:51
<input checked="" type="checkbox"/> 16.	TRADITIONAL: Dang Dan, Mua Dao, Doc Canh (Medley of Buddhist Percussion Music)	03:56
<input checked="" type="checkbox"/> 17.	HUU XUAN: Mua Xuan Den (The Coming Spring)	02:54

The menu on the left side of the above page contains a listing of all of the playlists that have been created using this subscription. Because you will have several instructors using the playlist function, we recommend that each playlist contain the instructor's name and/or name of the class, or some other description that will help students to easily recognize the correct playlist.

The instructor can also view the static URL for each individual track on each CD page, as well as in each playlist. There is also a static URL available for each playlist, each piece of repertoire and each CD, making it possible to create links from other online teaching resources to Naxos Music Library. This brings us to:

5. Troubleshooting and Help

- General searching queries can often be answered by consulting our FAQ online.
- For assistance with difficulty connecting to the service or streaming music, along with general technical support, email Pearl Amanfu at pamanfu@naxosusa.com.
- For help using the service and its features, and for questions about NML content, contact Pearl Amanfu at pamanfu@naxosusa.com
- For upgrade, contract and subscription queries contact Pearl Amanfu at pamanfu@naxosusa.com.

General Troubleshooting Queries:

1. I can log in, but I can't get the music to play.

There are a number of potential reasons why this is happening. Check the following:

A. Are you using the right browser (see specs)?

B. Check your version of Windows Media Player (version 9 of Media Player is required)

C. Make sure your cookies are enabled. There could also be network-wide security settings that are not allowing the music to stream. Please contact Pearl Amanfu (pamanfu@naxosusa.com) for further help.

2. Why are some composers' works not available because of copyright? If you own the music, why isn't it available?

Copyright laws differ throughout the world, and Naxos (and NML) is an international company. A very small percentage of our music (Historical and Legends) is available in the rest of the world, but not the US because of US copyright restrictions.

3. I'm getting an error message saying that too many users are on the institution's subscription.

This means that your institution has reached its simultaneous user limit. Please don't be discouraged - it just means that this is a popular service! Check back in a few minutes when someone may have logged out. If it happens frequently, your institution may want to consider purchasing more user spaces.

4. I'm getting an error message saying that my internet location is not authorized to access the NML.

If you are connecting on-site, this means that your IP address is not included in the subscription. You can remedy this by going to www.ipchicken.com and sending a message to NMLHelp@naxosusa.com which includes a description of the issue along with the address that appears at www.ipchicken.com.

5. When I select a track to play, I am sent back to the Naxos Music Library login page.

This indicates a need to check your cookie settings. Contact NMLHelp@naxosusa.com for detailed instructions on how to accept cookies from the NML.

Please contact Pearl Amanfu (pamanfu@naxosusa.com) for assistance with general troubleshooting.