



# OTTERBEIN UNIVERSITY

**School of Professional Studies**  
**DEPARTMENT OF EDUCATION**  
**Part-time faculty, Non-tenure track**

**QUALIFICATIONS:** The Department of Education at Otterbein University invites applications for a part-time faculty non-tenure track position in Special Education. The Department offers both undergraduate and graduate programs at the initial licensure and advanced levels in grades PreK-12 Special Education as well as initial licenses in teaching in mild to moderate and moderate to intensive special education settings. The successful candidate will teach four classes per academic year in both the graduate and undergraduate programs, have knowledge of and experience with the Council of Exceptional Children standards for teacher preparation, and provide service to the department, university, community and profession. The successful candidate will also be expected to maintain relationships with area schools to support field placements for teacher candidates. The ideal candidate will possess either a terminal degree in Special Education (or related field) and at least three years of PreK-12 teaching experience OR a Masters degree in special education with eight or more years teaching in a special education setting and have strong skills in leadership and communication. Teaching experience or research in low incidence or moderate to intensive settings, experience in curriculum development and evaluation, and experience in online and/or blended learning design preferred.

**STARTING DATE:** August 2019

**RESPONSIBILITIES:** Responsibilities include teaching undergraduate and graduate courses during the daytime and evening hours, such as methods of special education, assessment in special education, and specialized instructional planning; supporting the process of yearly evaluation of program data; and, preparing and co-writing reports for the Council of Exceptional Children and state program reviews. A significant part of our special education programs are the field placements and required hours of observation and teaching in PreK-12 settings, so an additional responsibility is building and maintaining relationships with schools to promote collaboration between the schools and the department. Part-time faculty members at Otterbein University are expected to be involved in professional activities for the purposes of building and maintaining one's self-development and/to provide service to the Department, university, and/or community.

**DEPARTMENT:** The Department of Education has 12 full-time faculty and several adjunct

academic teaching staff. The mission of the Department is to provide a coherent and developmentally-based teacher education program that prepares teachers to create, teach, and work within a broad range of learning communities. Therefore, the Department promotes collaborative learning and critical reflection as ways to promote life-long learning, critical thinking, and an appreciation of and ability to use diverse perspectives in instruction. Likewise, the Department aspires to prepare teachers for a 21<sup>st</sup> century classroom and learning experience, so we focus on creativity and innovation, collaboration and communication, an ability to make data- and research-informed decisions, and the development of responsive and inclusive educators for a diverse and complex society. To learn more about the Department of Education please visit our [website](#).

**OTTERBEIN UNIVERSITY** Otterbein University is a private university nationally-recognized for its intentional blending of liberal arts and professional studies through its renowned Integrative Studies curriculum and its commitments to experiential learning and community engagement. Otterbein’s commitment to opportunity started with its founding in 1847 as one of the nation’s first universities to welcome women and persons of color to its community of teachers and learners. Otterbein remains committed to its relationship with the United Methodist Church and its spirit of inclusion, and to extending its legacy of recruiting a heterogeneous faculty, student body, and staff; to fostering a climate that doesn’t just accommodate differences, but engages with them; and to providing rich opportunities for learning from those differences. Otterbein is a recipient of the 2015 Carnegie Community Service Classification; a finalist for the 2014 President’s Award for Economic Opportunity Community Service; and has been honored With Distinction by the President’s Higher Education Community Service Honor Roll since the list’s inception in 2006. It stands in its category’s top 10 percent in *U.S. News & World Report’s* guide to “America’s Best Colleges.” Otterbein’s student population includes 2,500 undergraduate and 500 graduate students. The University offers more than 70 undergraduate majors; seven master’s programs; and a doctorate in nursing practice (DNP). In addition, Otterbein is home to The Point — a science, technology, engineering, arts and math (STEAM) innovation center — which is a one-of-a-kind resource that combines academics with the business and manufacturing needs of our community.

**WHERE:** Otterbein University is located in Westerville, Ohio, a suburb of Columbus that has been ranked the fifth friendliest town in America by Forbes and Nextdoor.com in 2012 and 15th on Money Magazine’s 2009 list of Best Places to Live. Westerville has a population of approximately 36,000 people and combines the beauty and convenience of a medium-sized community with the cultural, educational, and economic benefits of Columbus, the state capital; a thriving and diverse metropolitan area of 1.4 million people. Central Ohio is the fastest growing area in the state with stability provided by a diversified economy. To learn more about Otterbein, visit [www.otterbein.edu](http://www.otterbein.edu).

**APPLICATION:** Send letter of interest, curriculum vitae, a statement of teaching experience and philosophy, a statement of research interests, three (3) current letters of reference, and a diversity statement in which, in no more than one single-spaced page, you addresses the following two questions: How do you incorporate diversity into your classrooms? How do notions or values of diversity, equity and inclusion influence you as a teacher or scholar? Send materials to: Dr. Barbara Schaffner, Dean of the School of Professional Studies, Otterbein

University, One South Grove Street, Westerville, OH 43081. Email submissions: [academicjobs@otterbein.edu](mailto:academicjobs@otterbein.edu). **Email submissions preferred.** Note that we are leaving the faculty position open until filled, but candidates who apply before February 1, 2019 will have the best opportunity for consideration. **Semi-Finalists for the position will be asked to submit an official transcripts for their highest degree earned.** Visit us at [www.otterbein.edu/professionalstudies](http://www.otterbein.edu/professionalstudies) to learn more about the School of Professional Studies.

*Otterbein University is committed to providing a welcoming environment free from unlawful discrimination. To this end, the University prohibits any form of discrimination against any person on the basis of race, color, sex, gender, pregnancy, religion, creed, marital status, partnership status, age, sexual orientation, gender identity, gender expression, national origin, disability, military status, or any other legally protected status in its programs and activities. However, the University's commitment to a nondiscriminatory environment is not intended to abridge unduly its commitment to academic freedom, free speech, or its educational mission. Inquiries or complaints regarding any form of discrimination or harassment may be directed to:*

*Scott Fitzgerald  
Director of Human Resources  
[614.823.1130](tel:614.823.1130)  
[sfitzgerald@otterbein.edu](mailto:sfitzgerald@otterbein.edu)*