

Upload Authorization Form

SYE Legacies

This form provides student authorization for the upload of this electronic document to any current or future digital collection supported by Otterbein, including but not limited to the OhioLINK ETD and the Digital Commons @ Otterbein. Please complete all fields.

Both the student author and the faculty advisor must sign and then return this physical copy to Jane Wu (Library) or email it to digitalcommons07@otterbein.edu two (2) weeks prior to the end of classes.

STUDENT GROUP REPRESENTATIVE INFORMATION: *(Please print clearly in blue or black ink)*

Student Group Members:

Name: _____	Email: _____
Name: _____	Email: _____
Name: _____	Email: _____
Name: _____	Email: _____
Name: _____	Email: _____

FACULTY APPROVAL:

Working with the student, please select the appropriate embargo option below and then sign. Select embargo if document contains sensitive materials, future patent application concerns, book contract negotiations, or other proprietary interests that may be of concern. If you have questions about when to choose an embargo period, please speak with a librarian. **BE AWARE that all abstracts are fully searchable regardless of which option chosen below.**

Upload with no restrictions

Upload with embargo period

Select embargo period _____ 6 months _____ 1 year _____ 2 years

Faculty Advisor Signature: Date: *For Allied Health Faculty:* *By checking this box, I indicate my authorization that the cover sheet was signed by all appropriate individuals and that a copy of the signed cover sheet is kept in the HSS offices.*