Dressing for Success

A quick and easy guide to dressing for the job you want

1 Clothing

TOP

BLOUSE & FITTED-BLAZER OR BUTTON-DOWN SHIRT, TIE & SUIT-JACKET

BOTTOM

DRESS PANTS SLACKS PENCIL SKIRT

Color Tips

- Avoid bright colors
- Pick a light-colored blouse or button-down to pair with navy or black bottoms
- Suit-jacket or blazer should match bottom
- Wear a neutral-colored tie that contrasts with shirt or jacket/blazer

Just Right | Too Small | Too Big

https://static1.businessinsider.com/determine-if-your-suit-fits--visual-guide-2013-10
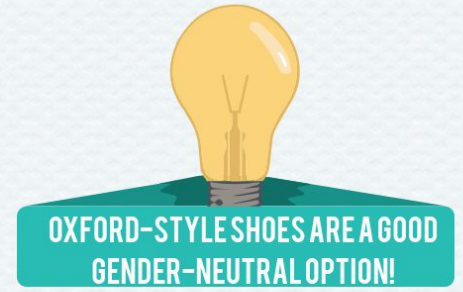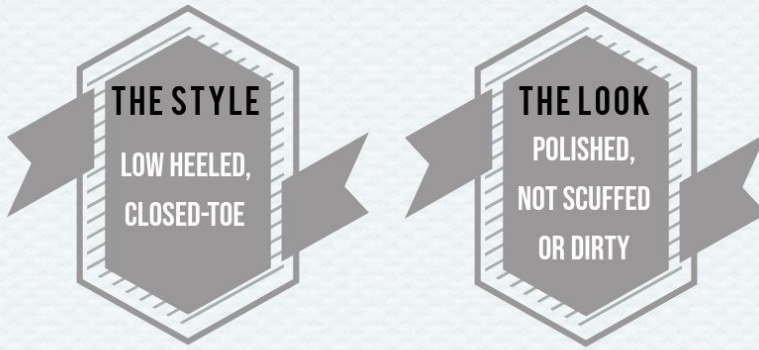
Tips for Fit

- Skirts and dresses are knee-length when standing, mid-thigh when sitting
- Pants aren't too baggy or too tight
- Blazer and suit-jackets are well-fitting
- Shirts are free of wrinkles and lint
- Button-down shirts are tucked in
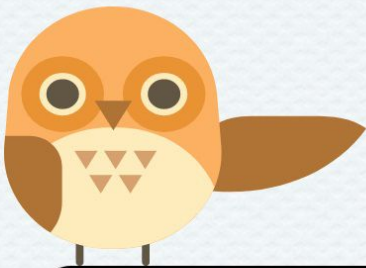- Low necklines and sheer materials in blouses and dresses are avoided

3 Shoes

THE STYLE
LOW HEELED, CLOSED-TOE

THE LOOK
POLISHED, NOT SCUFFED OR DIRTY

OXFORD-STYLE SHOES ARE A GOOD GENDER-NEUTRAL OPTION!

2 Hair and Hygiene

CLEANLY-SHAVEN OR NEATLY TRIMMED BEARD OR MUSTACHE

HAIR PULLED AWAY FROM FACE

TRIMMED AND CLEANED FINGERNAILS

NATURAL MAKEUP AND NAIL-POLISH

AVOID STRONG PERFUME, COLOGNE, AND AFTERSHAVE!

It isn't formal enough if...

- You'd wear it to a bar or party
- You'd wear it to class on a typical day
- You'd wear it to a nephew's birthday party

Professional-Wear on a Budget

- Shop at **thrift stores**: bring a friend with you who can help you judge whether the fit is right. Even if it's cheap, don't buy unless it fits!
- Check out **Columbus Dress for Success:** (https:columbus.dressforsuccess.org/client-services)
- **Uniqlo** (www.uniqlo.com) has excellent gender-neutral/gender non-conforming options