Chair Gatti called the meeting to order at 4:02 p.m. As there were some new members and a guest in attendance, introductions were made.

Those in attendance were: Chair Bob Gatti, Suzanne Ashworth, Kristy Drobney, Will Elkins, Kristina Escondo, Scott Fitzgerald, Kathryn Plank, James Prysock, Casey Rife, Bonnie Ward and Jane Wu. New HR Generalist Key Shakoor was a guest.

**Working group reports:**

- **Action Implementation** – Prysock noted Kristy McCray’s class is conducting the Disability Audit. Those results will be presented at the next committee meeting.
  1. **Veteran support** – Prysock reported the group discussed this item and decided there were two (2) issues of major concern:
     - There is a need for more exposure/support on campus for student veterans -- possibly, a one-page website for support services and general information.
     - Information on counseling services regarding trauma and support for same -- Elkins noted most of the campus information for student veterans is currently on the Adult Admissions website. It was also noted the information could be loaded onto the Equity & Inclusion website.
  2. **Multi-cultural room** – Prysock noted the room is almost finished. The launch date is late February. Once completed, it will be a place for students to congregate, and to serve as a meeting place for student organizations. The room is located behind the Center for Student Success in the building previously housing the Center for International Education and Global Engagement (CIEGE).

- **Campus Climate** –
  1. **Draft Scorecard** – Fitzgerald noted the group met and reviewed different schools’ scorecards. The one chosen to pattern was from Kent State University, with Ward drafting a scorecard more functional to Otterbein. Committee discussion followed, with requests for feedback of comments, edits, etc., on the draft.
     - There were questions regarding the Retention section and the absence of an Administration line (in green).
     - In the Access section, first line, “Diverse Full time First Years (first time enrollees) – there was discussion on overall data and absence of graduate information (in red).
     - The question arose if this scorecard was just for racial diversity. If so, the title should indicate as such. A point was made to include data other than just racial information. Should there be another scorecard for other groups of diversity?

Fitzgerald reiterated the request for all ideas to be sent to him or Ward.

- **Communication and Conversation** –
  1. Plank reported the group had yet to meet. As a reminder, for any events and communication of same, please send written notification to her.
2. For the April Common Hour, several topics are being considered. Two of them are a discussion with Dr. Lisa Patterson Phillips, who is working on research for the Kindness campaign, with the focus of the Common Hour to be Kindness and Social Justice; and the second topic is related to the Pride event and organization for same, scheduled for June 16, 2018, with “Pride for All” as the theme.

A request for alternative topics is also welcome, such as the Black Pride 4 event.

Other. Gatti asked for other business. There was none.

The next meeting will be Tuesday, February 13, 2018.

Meeting was adjourned at 4:25 p.m.