

# 2019-2020 Parent Pre-Approval Form for Federal Direct PLUS Loan Processing



- ONLY ONE Parent applicant's information may be reported on this form.
- Print all information clearly and do not leave any items on this form blank. **Skipped items will delay processing.**
- This form is for Parents who believe they are going to be denied with their Credit Check. If the Credit Check is approved, the parent will need to go to [studentloans.gov](http://studentloans.gov) and fill out an application online. There will not be a new Credit Check completed at that time as long as the application is completed within 90 days of the original credit check.

## Part A: Credit Check Notice

**Credit Check Request Only:** I am requesting the Office of Financial Aid use the data provided on this form to review my creditworthiness for the Federal Direct Parent PLUS Loan with the U.S. Department of Education only.

## Part B: Student Information (DO NOT LEAVE BLANK) 4 items

1. Student Name: \_\_\_\_\_ 2. Student ID: \_\_\_\_\_  
3. Student SSN: \_\_\_\_\_ 4. Student Date of Birth (mm/dd/yy): \_\_\_\_\_

## Part C: Parent Information (For ONE Parent Applicant ONLY) 12 items

1. Parent Name: \_\_\_\_\_  
2. Parent SSN: \_\_\_\_\_ 3. Parent Date of Birth (mm/dd/yy): \_\_\_\_\_  
4. Parent Street Address: \_\_\_\_\_  
5. Parent City: \_\_\_\_\_ 6. Parent State: \_\_\_\_\_ 7. Parent Zip Code: \_\_\_\_\_  
8. Parent Phone: (\_\_\_\_\_) \_\_\_\_\_ 9. Parent Email: \_\_\_\_\_  
10. Parent US Citizenship Status (Circle One)  
Citizen/National      Non-Citizen      Eligible Non-Citizen\*  
*If circled, additional documentation required. See below.*  
11. Parent State of Legal Residence: \_\_\_\_\_  
12. Are you, parent, currently in default on a federal student loan or in overpayment on a federal student grant? (Circle One)  
Yes                      No

## Part D: Parent Acceptance and Certification 2 items

**Signing of this document by anyone other than the parent whose information is provided above is forgery and punishable by law.** I certify that all the information on this form is correct to the best of my knowledge. **I authorize Otterbein to complete a mandatory electronic credit-check (pre-approval) with the U.S. Department of Education to ensure that I am a creditworthy applicant.** In the case of a credit denial, I understand that I will be notified by email of the credit denial to the address provided on this form. In the case of credit approval, I understand that I will need to go to [studentloans.gov](http://studentloans.gov) and fill out the application online.

1. Parent Applicants Signature: \_\_\_\_\_  
2. Today's Date (mm/dd/yy): \_\_\_\_\_

*\*Parent Applicant must also submit a copy of his/her Resident Alien Card I-551, I-94 Arrival-Departure Record, or Alien Registration Receipt Card I-51.*