



**Columbus State Community College**  
**Associate of Applied Science (AAS) Degree, Major: Business Management to**  
**Otterbein University**  
**Bachelor of Science (BS) Degree, Major: Business Administration & Management**  
**Sample Graduation Plan**



**Required Courses for the AAS Degree – Business Management**

COLUMBUS STATE COMMUNITY COLLEGE				<i>Columbus State Community College</i>			
BUSINESS AND ENGINEERING TECHNOLOGIES DIVISION Effective Autumn Semester 2021				Plan of Study Business Programs <b>Business Management Major</b>			
				Name _____ Student # _____ Date Entered _____ Advisor _____			
<b>FIRST SEMESTER</b>				<b>SECOND SEMESTER</b>			
BMGT 1101	Principles of Business	T	3	BMGT XXXX	Technical Elective (select from list)	T	3
BMGT 1102	Interpersonal Skills	T	2	COMM 2200	Business Communications	G	3
ENGL 1100	Composition I	G	3	STAT 1400	Statistical Concepts for Business	G	3
COLS 1100	First Year Experience Seminar	B	1	ACCT 1211	Financial Accounting	B	3
BOA 1102 + 1172	Excel I & II	B	4	BOA 1300	Business Applications	B	2
FMGT 1101	Personal Finance	B	3				
<b>TOTAL</b>			16	<b>TOTAL</b>			14
<b>THIRD SEMESTER</b>				<b>FOURTH SEMESTER</b>			
BMGT 2258	Operations Management	T	3	BMGT 2200	Management & Organizational Behavior	T	3
BMGT XXXX	Technical Elective (select from list)	T	3	ACCT 1212	Managerial Accounting	B	3
HRM 1121	Human Resources Management	T	3	BMGT 2299	Case Studies in Strategic Management	T	3
MKTG 1110	Marketing Principles	T	3	FMGT 2201	Corporate Finance	T	3
ECON 2200	Principles of Microeconomics	G	3	XXXX XXXX	General Education Electives (see list)	G	3
<b>TOTAL</b>			15	<b>TOTAL</b>			15
<b>TECHNICAL ELECTIVES</b>				<b>FIFTH SEMESTER</b>			
BMGT 1008	21st Century Workplace Skills		2				
BMGT 1210	21st Century Supervision		3				
BMGT 1798	Study Abroad/Global Business Management		3				
BMGT 2200	Management & Organizational Behavior		3				
BMGT 2216	Business Ethics		3				
BMGT 2231	Fundamentals of Entrepreneurship		3				
BMGT 2232	Entrepreneurship Business Plan Development		3				
BMGT 2245	Introduction to Non-Profit Management		3				
BMGT 2247	Legal and Financial Non-Profit Management		3				
BMGT 2250	Project Management Principles		3				
BMGT 2251	Project Management Techniques		3				
BMGT 2253	Conflict Management		3				
BMGT 2254	Negotiations		3				
BMGT 2599	Project Management Capstone		3				
BMGT 2901	Business Seminar/Practicum		3				
BOA 1111	Bookkeeping		3				
BOA 1122	Quickbooks		2				
FMGT 2232	Principles of Insurance		3				
LEGL 2064	Legal Environment of Business		3				
MKTG 1230	Customer Service & Sales		3				
MKTG 1300	Intro to Social Media		3				
SCM 1100	Supply Chain Management Concepts		3				
<b>GENERAL EDUCATION ELECTIVES</b>				<b>GRADUATION REQUIREMENTS</b>			
ESSH 1101	Introduction to Environmental Science, Safety and Health		3	G = General Education B = Basic Education T = Technical Education			
ARCH 2100	History of Architecture		3	Total General Ed. 15 Total Basic 16 Total Non-Technical 30 Total Tech. Ed. 29 <b>TOTAL CREDITS 60</b>			
OR CHOOSE ANY HUMANITIES COURSE WITH PREFIXES:							
HART XXXX			3				
HIST XXXX			3				
HUM XXXX			3				
MUS XXXX			3				
PHIL XXXX			3				

**Students should choose LEGL 2064 [BUS 3500] and BMGT 2216 [INST 2200] for the BMGT XXXX Technical Electives and ESSH 1101 [INST 2400] for XXXX XXXX to meet Otterbein's general education and degree requirements in addition to CSCC degree requirements.**

## Required Courses for the Bachelor of Science (BS) Degree, Major: Business Administration & Management at Otterbein University

### Year 1

Autumn Semester		Spring Semester	
MGMT 3555 Nonprofit Management	3	Business Admin. & Mgmt. Major Elective**	3
MKTG 3100 Principles of Marketing	3	INST 2600 Creativity & Culture Course	3
TYS Transfer Year Seminar <u>or</u> FYS First Year Seminar (choose one)	2-3	MGMT 3200 Personnel & Human Resource Management (WI)	3
INST 2000 Self, Power & Difference Course	3	IBM 3700 Global Dimensions of Business	3
Department Elective**	3	ECON 2200 Principles of Macroeconomics	3
General Elective	3	LFW Course	1
Total hours	17-18	Total hours	16

### Year 2

Autumn Semester		Spring Semester	
INST 2800 Global Cultures Course	3	MGMT 4800 Strategy Capstone	3
BIA 3600 Managing Information Technology	3	SYE Senior Year Experience	3
Business Admin. & Mgmt. Major Elective**	3	INST 3000 Integrative Seminar	3
Department Elective**	3	Department Elective**	3
General Elective (DS)	3	Department Elective**	3
Total hours	15	Total hours	15

### Notes about the Business Administration & Management Major

- At Otterbein, at least 36 credit hours of coursework must be taken in Otterbein classes. Of these hours: at least 9 credit hours must be taken in each of a student's majors at the 3000 level or above, at least 5 credit hours (any level) must be taken in each minor, and at least one INST 2XXX thread course, INST 3XXX, and an SYE course must be taken at Otterbein. Otterbein requires 120 credit hours to complete the bachelor's degree with an overall GPA of 2.0 or higher. Students must complete three Writing Intensive courses. Students must complete 8-9 hours of disciplinary skills development course work, including one course beyond college mathematics, one course in health and wellness (LFW course) and three courses from: language proficiency, oral and written communication, and experimental design/laboratory skills
- Students completing ENGL 1100 receive credit for INST 1500 (WI) at Otterbein.
- Integrative Studies:** Students completing ENGL 1100 at Columbus State receive credit for INST 1500 (WI) at Otterbein. Students should complete ESSH 1101 for the Columbus State general elective and to meet the Otterbein INST 2400 requirement. Students should complete BMGT 2216 at Columbus State as part of their Technical Electives and to meet the Otterbein INST 2200 requirement. Consult with an academic advisor about these requirements.
- \*\*Business Administration & Management Major:** Students must complete ACCT 1211 [ACCT 2000], ACCT 1212 [ACCT 2100], BMGT 2200 [MGMT 3000], BMGT 2258 [MGMT 3300], ECON 2200 [ECON 2100], FMGT 2201 [FIN 3400], and LEGL 2064 [BUS 3500] at Columbus State to qualify for Otterbein upper division major course work. To complete the major at Otterbein, students will complete 6 credit hours of Business Administration and Management electives and 12 credit hours of departmental electives that include upper division business related courses. Students interested in their choice of Business Administration and Management major electives and/or departmental electives should contact an Otterbein advisor.
- The Business Administration & Management major can only be completed in person on Otterbein's campus in Westerville.