Otterbein Textbook Purchasing 101



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Step 4: While the icon is spinning, it is logging you in. If you wait, you will be automatically logged in to Banner. Skip to Step 6.

Step 5: If you didn't wait ③ and clicked the "Go to Banner" link, you will be asked to enter your Otterbein ID and PIN Number. Enter them if you know, but if not, start back at the <u>www.otterbein.edu</u> page or call the Registrar's Office to reset your pin (614-823-1351) ort ELogout



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Personal Information Aludent Financial Aid Employee		
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Student		Step 7:
Registration these year regeteration states, class schedule and all or deep causes Student Records Vice year holds, grains and inserupts Student Account		Now you are in the Student Menu.
Pay Make Payments		Click on:
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OTTERBEIN	Self Service Banner		
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Registration			Registration Menu.
Schedule of Classes Look Up Classes Add or Drop Classes Student Schedule, Concise Student Schedule (Email Ins Destruction Schedule (Email Ins	tructor)		Click on: Student Schedule, Concise
Active Registration RELEASE: 8.4.2			



OTTERBEIN Self Service Banner

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Concise Studen	t Schedule								100 - 101 20, 2	semester 202 1023 06:53 pr
This page lists the clas	see for which you are registered for the t	errs. All of the detail inform	stion about the	class is ind	uded.					
Information fa										
Classification		Sophomore								
eveli		Undergraduate								
Lonege: Major and Desartment		Otherbein University Biology, Biology & Fart	h Science							
and and experiment		Otterbein University								
CRN Course	Title		Campus	Credits	Level	Start Date End Date D	wys Time		Location	Instructo
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	course number	section								
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Step 10: This is your schedule. When looking up textbooks you will need to know the department, the course number, and the section for all of your

classes

Reminder: Make sure you check your schedule again before classes start. It's definitely possible that the location of your courses that's listed here could change before classes begin!

Step 11:

Go to the Otterbein bookstore website: http://www.bkstr.com/otterbeinstore/home and the book icon. You can also Google "Otterbein Bookstore"





 When you are done, click the red button at the bottom of the screen

 Textbook Rental
 Price Match Guarantee

 Perty your books and your

This page will show you the books required for all of your classes. If you want to purchase or rent books directly from the Otterbein Bookstore, simply select the ones you want, scroll to the bottom and click "add items to bag," and check out as normal. The bookstore will have your books ready when you return to campus. Many students find this to be the easiest option!

If you want to search for additional options, you will need to copy the ISBN to make sure that you find the exact edition	S Used © \$116.38 \$253.00 Exect Value Exect Value biologgis New \$189.75 bare Digital \$63.50 Renton Oligital \$63.50 Renton Buy Statements WithNet Used © \$189.75 New \$253.00 Statements	
of the book you need	et der Höhe Course	







Pay attention to any access codes or supplemental materials that a class needs. Some classes may require an access code that is connected to an online version of the textbook, but the physical copy may be optional. If an online access code is required, it is usually because the homework will be posted online. If you see that an access code is needed, you WILL need this code to complete homework.

You should plan to have your books by the Monday of the first day of classes. If something changes and you need a different book, or you change a class, you can return or exchange your book.