

NAME

City, State | Phone Number | Otterbein Email | Link to LinkedIn profile

EDUCATION

Otterbein University, Westerville, Ohio

Expected May 2030

Bachelor of: Major(s), Minor(s) | GPA:

Relevant Coursework: List any courses relevant to the job, internship, or graduate school you are applying to

WORK EXPERIENCE

Job Title, Employer, City, State

MM/YYYY – MM/YYYY

- Describe all experiences including full-time and part-time jobs, internships, volunteer work, leadership
- When writing about your experience, use strong actions verbs to describe your skills and activities
- Always try to quantify your experience as much as possible (numbers, dollars, percentages)

Job Title, Employer, City, State

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CAMPUS & COMMUNITY INVOLVEMENT

Position, Name of Organization, City, State

MM/YYYY - MM/YYYY

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Position, Name of Organization, City, State

MM/YYYY - MM/YYYY

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HONORS & AWARDS

Presidents Scholarship: Awarded to students with high school GPA ≥ 4.0

08/2026

Name of Award/Honor: Brief description of award and merit-based criteria

08/2026